

Washoe Local Emergency Planning Committee General Membership Meeting

MINUTES

Thursday ~ April 16, 2015 ~ 9:00 A.M.

Regional Emergency Operations Center

5195 Spectrum Boulevard, Reno, Nevada

1. CALL TO ORDER AND ROLL CALL - (Non-action item)

Chair Kenneston called the meeting to order at 9:02 a.m. A quorum was established.

PRESENT: Jack Byrom – Truckee Meadows Water Authority; Chris Cenac – Truckee Meadows Water Authority; Darryl Cleveland – Truckee Meadows Community College; Pat Dyer – Sparks Police Department; Michelle Gitmed – Reno Police Department; Greg Herrera – Washoe County Sheriff's Office; Erin Holland – Truckee Meadows Fire Protection District; Dave Hunkup – Reno Sparks Indian Colony; Aaron Kenneston – Washoe County Emergency Management; Jace LaFever – Inter-Hospital Coordinating Council; Spencer Lewis – University of Nevada, Reno; Landon Miller – KTVN; Eric Millette – Sparks Fire Department; Tracy Moore – Washoe County School District; Tom Nelson – Reno Tahoe Airport Authority; Debbie Penrod – University of Nevada, Reno; Robert Reeder – RTC (Regional Transportation Commission); Robert A. Smith – Washoe County Regional Animal Services; Stanton Tang – KOLO-TV; and Brian Taylor- Regional Emergency Services Authority. Suzy Rogers – Reno Emergency Communications Center, joined the meeting at 9:17 a.m. Tim Spencer – Reno Fire Department, joined the meeting at 9:22 a.m.

ABSENT: Scott Alquist – Truckee Meadows Community College; Jerry Baldrige – Washoe County Sheriff's Office; Wade Barnett – KOLO-TV; Gary Beekman – Washoe County Technology Services; Julie Bender – Regional Public Safety Training Center; Lance Boekenoogen – Nevada Air National Guard, CERFP; Jim Bolton – Reno Fire Department; Paul Bolton – Regional Emergency Medical Services Authority; Kelly Boyd – American Red Cross; Steve Burlie – Regional Transportation Commission; Ken Choma – Inter-Hospital Coordinating Council; Christina Conte – Washoe County Health District; Mark Crosby – NV Energy; Grant Cruise – KRNV-TV; Cassie Darrough – Pyramid Lake Paiute Tribe; Jeff Deitch – KRNV-TV; Diane Drinkwater – Washoe County District Attorney's Office; Jason Elorza – Sparks Fire Department; James English – Washoe County Health District; Dan Gonda – Inter-Hospital Coordinating Council; Tom Green – Washoe County Sheriff's Office; Nida Harjo – Reno Sparks Indian Colony; John Helzer – Washoe County District Attorney's Office; Bruce Hicks – North Lake Tahoe Fire Protection District; Chris Hicks – Washoe County District Attorney's Office; Sam Hicks – Truckee Meadows Fire Protection District; Timothy Hill – Nevada Air National Guard; Logan Ingersoll – Nevada Air National Guard; Eric James – University of Nevada, Reno; Todd Kerfoot – Regional Emergency Medical Services Authority; Andy Koski – Sparks Fire Department; Mike Kramer – American Red Cross; Beth Langan – Regional Public Safety Training Center; Steve Leighton – Reno Fire Department; Tim Leighton – Truckee Meadows Fire Protection District; Chad Leonard – University of Nevada, Reno; Chris Long – Washoe County Technology Services; Teresa Long – Washoe County Health District; Chris Maples – Sparks Fire Department; Ian McEwen – Nevada Air National Guard, CERFP; Casey Micone – Reno Tahoe Airport Authority; Tom Miller – Sparks Police Department; William Miller – Pyramid Lake Paiute Tribe;

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Matthew McConico – KRNV-TV; Jason Pasco – KTVN-TV; Ed Pearce – KOLO-TV; Don Pelt – Pyramid Lake Paiute Tribe; Ray Price – Washoe County School District; Jim Reagan – NV Energy; Brian Reeder – Associated General Contractors; Mark Regan – North Lake Tahoe Fire Protection District; Al Rogers – Washoe County Management Services; Mike Rogers – KTVN-TV; Bob Sack – Washoe County Health District; Shyanne Schull – Washoe County Regional Animal Services; Ryan Sommers – North Lake Fire Protection District; Eric Stringer – Nevada Air National Guard, CERFP; Jason Trevino – Washoe County School District; Erin Yeung – Reno Emergency Communications Center; Dominica Yturbide – Reno Emergency Communications Center; Shannon Wiecking – Reno Police Department; Jeff Whitesides – Washoe County Health District; and Greta Woyciehowsky – Sparks Police Department.

David Watts-Vial – Washoe County District Attorney, was also present.

2. PUBLIC COMMENTS (Non-action item)

There were no public comments.

3. APPROVAL OF MINUTES (For possible action) – *February 17, 2015 Grants & Finance Subcommittee and February 19, 2015 General Membership meeting minutes.*

Hearing no public comment Chair Kenneston asked for Board discussion or a motion.

It was moved by Rob Reeder, seconded by Chris Cenac, to approve the February 19, 2015, General Membership meeting minutes, as submitted. MOTION CARRIED.

It was moved by Rob Reeder, seconded by Brian Taylor, to approve the February 17, 2015, Grants and Finance Subcommittee meeting minutes as submitted. MOTION CARRIED.

4. TREASURER’S REPORT (For possible action) – *A review, discussion and possible action to accept Revenue and Payables reports.*

Cathy Ludwig - Grants Coordinator, summarized the 2015 SERC grant that is currently in the third quarter ending March 2015. Ms. Ludwig noted that \$31,945.38 has been expended and that the LEPC operations will be expended as well. Ms. Ludwig noted that the SERC UWS grant has expended \$20,726.00 of the \$30,000.00 grant and that REMSA is awaiting proof of payment. The SERC HMEP mid-cycle grant has been awarded in the amount of \$18,047.00 for TRIAD to attend the upcoming Continuing Challenge conference in September, which the BCC recently approved. The FY 2014 Homeland Security Citizen Information and Warning grant has spent \$9,887.78 with another \$6,750.00 encumbered. Ms. Ludwig noted that \$30,704.83 of the \$75,000.00 COOP project was expended with \$12,625.00 encumbered; and \$9,472.88 was expended on the SPARTAN project. It is expected that all Homeland Security projects will be completed in March 2016.

There were no public comments.

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It was moved by Brian Taylor, seconded by Eric Millette, to accept the Treasurer's Report, as presented. MOTION CARRIED.

- 5. GRANT OPPORTUNITIES** (For possible action) – *Information and discussion of upcoming and /or existing LEPC grants.*

Cathy Ludwig - Grants Coordinator, noted that she would process other applications for Continuing Challenge and emphasized that additional grant funding for training and planning is also available. Ms. Ludwig encouraged member agencies to submit applications no later than Friday, April 24, 2015.

No specific action was taken.

- 6. GRANT APPROVAL** (For possible action) – *Approval to submit a 2015 State Emergency Response Commission (SERC), Hazardous Materials Emergency Planning (HMEP) Mid-Cycle grant in the amount of \$2,966.00 for regional responder's to attend the 2015 Continuing Challenge Hazmat Conference in Sacramento, CA, September 2015.* Cathy Ludwig, Grants Coordinator - Washoe County Emergency Management / LEPC Secretary Treasurer

Cathy Ludwig - Grants Coordinator, outlined the request for RTAA to attend Continuing Challenge in September (2015).

It was moved by Eric Millette, seconded by Tracy Moore, to approve the submission of a 2015 State Emergency Response Commission (SERC), Hazardous Materials Emergency Planning (HMEP) Mid-Cycle grant in the amount of \$2,966.00 for RTAA to attend the 2015 Continuing Challenge Hazmat Conference in Sacramento, California, September 2015. MOTION CARRIED.

- 7. UPDATE ON REGIONAL EMERGENCY MANAGEMENT EVENTS** (Non-action item) – *A briefing of regional meetings, events, trainings and exercises.*

Suzy Rogers – Reno Emergency Communications Center, joined the meeting at 9:17 a.m.

Aaron Kenneston - Emergency Manager, drew attention to the calendar available in the lobby and drew attention to the May 9, 2015, Great Western Safety Fair (formerly Super K-Mart) as well as the May 30th – Animal Shelter/Evacuation Drill (Incline).

Tom Nelson – RTAA, commented that the RTAA's table top exercise date had been changed to May 20.

Chair Kenneston noted that the RTAA exercise also has a hazardous material component and is scheduled away from RTAA property.

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FY-2015

Yearly Regional Training and Exercises



APRIL

"Health Awareness"

8- Hazard Mitigation Planning Meeting

16 – LEPC

21-23 – ICS-300 (WCHD)

MAY

"Wild Land Fire Awareness"

5 – NV-CON Amateur Radio Conference

6 –VOAD

7 – 800 MHz & E911 Meetings

9 – Great Western Safety Fair (formerly Super K-Mart)

13- School Task Force Planning Workshop

19-20 - ICS 400 (WCHD)

20 - Reno-Tahoe Airport Annual TTX

30 – Animal Shelter/Evacuation Drill (Incline)

JUNE

"Severe Weather"

3- Hazard Mitigation Planning Meeting

9 –Air Race TTX

9-13 – Northern Nevada Sentinel Exercise (NV Nat'l Guard)

16 – PW/PI Workshop (LV)

17 – PREPARE Washoe (REOC)

18 – LEPC

25 – Regional Public Safety Fair

27/28 – ARRL Field Day

JULY

"Evacuation Awareness"

14- Reno Public Warning/Public Information Workshop

16 –800 MHz & E911 Meeting

22 – ICS/EOC Interface

AUGUST

"School Safety"

4- Public Warning Meeting (Elko)

5 –VOAD

12- TEPW

19- Balloon Race TTX

20 – LEPC

SEPTEMBER

"Preparedness Month"

17 – 800 MHz & E911 Meeting

17 – PREPARE Washoe (Off site)

TBD- Cyber Storm V

Future Year FFY- 2016

Oct 15- LEPC

Oct 15 – Great Nevada Shake Out

Oct 21- School Statewide Conference

Nov 4 – VOAD

Nov 15 – Bureau of Reclamation Exercise

Nov 19 - 800 MHz & E911 Meeting

Dec 3 – Public Warning/Public Information Event

Dec 16 – PREPARE Washoe (REOC)

Dec 17 – LEPC

FFY- 2017

November 2016- Vigilant Guard-17

May 2017- Broken Wing Airport Full-Scale Exercise

8. UPDATE FROM THE RADIOLOGICAL TASK FORCE (Non-action item) – *A briefing on current radiological issues within the region.*

John Bakkedahl – Radiation Control Program, outlined recent training programs and upcoming Specialist level through Technical Resources Group which will offer a 40-hour regional course in the future of 2015. Mr. Bakkedahl noted that he would be attending a training program in Pennsylvania May 11 through 14, 2015 as well as other training in the coming months. Scott Alquist and Jon Bakkedahl will be attending the National Transportation Stakeholders Forum (NTSF) in Albuquerque, NM May 2015 for Radiological Waste.

9. UPDATE OF CITIZEN CORPS (Non-action item) – *A briefing on events and activities supported by the Washoe County Citizen Corps including, but not limited to, Community Emergency Response Teams (CERT) – Shirlee Rhodes, WCSO or Designee*

Shirlee Rhodes – CERT, noted that approximately 30 volunteers had participated in the FEMA earthquake damage assessment exercise for the City of Reno and that she is working with the City of Reno to conduct a pre-damage assessment. Ms. Rhodes noted other activities that CERT volunteers provided perimeter security for (UNR Active Assailant Exercise) as well as support for activities at the REOC. Ms. Rhodes noted that the January 2015 CERT academy graduated 11 new volunteers.

Tim Spencer – Reno Fire Department, joined the meeting at 9:22 a.m.

Chair Kenneston expressed his appreciation for CERT volunteers and programs.

10. LEPC OFFICER, ALTERNATE AND/OR MEMBER ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS (Non-action item) - *No discussion among committee members will take place on this item. The next regular meeting is scheduled at 9:00 a.m. June 18, 2015.*

Cathy Ludwig - Grant Coordinator, noted that the grant funding for the HMEP Mid-Cycle Planning grant was \$29,695 and \$35,349 for Training.

Chair Kenneston expressed his appreciation to those that participated in the UNR Active Assailant Exercise and noted that he would appreciate feedback on the level of hazmat personnel participation to assure compliance with SERC requirements.

Tracy Moore asked that an agenda item be added to provide an update on the WCSD Hazardous Materials Response Plan.

Bob Miller – noted that the Nevada Amateur Radio would conduct their annual Conference May 1 through 3, 2015, at Boomtown. Mr. Miller noted that the Emergency Manager meeting would be held that day at the same location.

Suzy Rogers Reno Emergency Communications Center, reminded those present that this was National Public Safety Dispatcher week and encouraged those present to express their appreciation to the region's dispatchers.

11. PUBLIC COMMENT (Non-action item)

There were no public comments.

12. ADJOURNMENT

Chair Kenneston adjourned the meeting at 9:27 p.m.